

LHRMA September Board Meeting Minutes
Wednesday, September 5, 2018

Present: Lindsay Selig, Amy Dorenbach, Robbie Seybert, Beth Hemphill, Maggie Hayek, Judy Sinner, Amy Spellman, Joel Scherling

Absent: Jenessa Keiser, Michele Spadt, Amber Dingwell, Jamie Mohrman, Jessica Reay, Angela Caldwell, Justin Schreier

Beth Hemphill, Chapter Management Professional (CMP)

- October newsletter submission deadline is September 17th. Get necessary items to Beth Hemphill. Best way to correspond is via e-mail (lhrma0048@yahoo.com).

Amy Dorenbach - Secretary

- The board did not have a quorum so the approval of the August minutes was postponed to October's board meeting.
- Kellie is still wondering how many surveys were done in 2016 versus 2017 as well as how much money was collected in each year. Since we are using a new vendor, she would like to look at the ROI and evaluate if we need to charge more for the survey.
- The board discussed pricing for the 2018 Salary Survey. Below is what the board determined we should charge. The board will need to vote on this via e-mail since we did not have a quorum.
 - LHRMA Member Participant - \$100
 - Non-LHRMA Member Participant (this rate does not include membership) - \$250 *Non-LHRMA members can become a LHRMA member for \$75.
 - LHRMA Member, Non-Participant - \$450
 - Non-LHRMA Member, Non-Participant - \$500

Maggie Hayek - Treasurer

August Financials

- Total Income:
 - August: \$2,825.24
- Total Expenses:
 - August: \$2,743.64
- Please see the full financial reports in DropBox for additional details.
- Maggie stated that the tax information has been sent to HBE.
- Maggie and Lindsay have been discussing if it would be beneficial to purchase a laptop for the Treasurer position. Maggie is going to check and see if we have cyber liability insurance. Maggie is also going to look into Quickbooks and see if that would help with the efficiency of the Treasurer position. Judy stated that Maggie should check into TechSoup for the software purchase. Non-profit organizations are able to get discounted software programs through this company. The board will discuss this more at the October meeting.
- Lindsay stated that the bank account has been updated with Paypal. Maggie stated that she tried to transfer some money today but it came up with an error. Maggie is going to work on this more today. All of our forms are now running through JetPay versus Paypal.
- Maggie stated that the reports are not as easy to pull as they were in Paypal. Beth is going to e-mail Maggie some shortcuts.

Lindsay Selig, President

- Meeting announcements.
 - Justin is going to announce new members for July and August.
 - Robbie is going to discuss the Workforce Readiness program.
 - An announcement will be made regarding the Salary Survey.
 - Judy is going to announce the speaker.
 - An announcement will be made regarding membership renewals and updated pricing.
- Lindsay is going to start looking into restaurant venue options for the December board luncheon and make a reservation.

Judy Sinner & Michele Spadt - Programs

- Judy stated that Chris Hedicar and Kathleen Neary are going to be doing the September program. They will present the top employment cases in 2017. Their will not be a workshop for the program.
- October's program is titled "Surprise, Surprise - Emerging Trends in Benefits". The program will be presented by Silverstone.
- November's program is titled "Hardwiring Accountability in Your Workplace". The program will be held at the Quilt Museum.
- Judy stated that the December Social is planned for the Local.
- Joel stated that he went to a presentation regarding guide dogs. He is going to pass along the presenter's information to Judy to perhaps have at a future program meeting.

Jamie Mohrman, President-Elect

- No report.

Amber Dingwell – Marketing/Social Media

- No report.

Robbie Seybert – Workforce Readiness

- Robbie stated that the Workforce Readiness October breakfast, date, and time will be finalized tomorrow. Robbie mentioned that since this is a new event there is no money in the budget for it. Lindsay stated that Robbie can run a preliminary budget by her and Maggie for approval.
- Robbie stated that the First Jobs Lincoln program will be doing a re-branding and social media marketing campaign.

Justin Schreier – Membership

- Renewal Letter Review – Plan to send out at the end of September.
 - \$25 price increase, yearly LHRMA membership is going from \$50-\$75.
 - Option 1: Membership Only.
 - Option 2: Membership plus pre-pay meals - \$225 total, this includes 10 meetings at \$15 p/meeting.
 - The renewal letter is in Dropbox for all board members to review.
- Lindsay asked everyone to take a look at the renewal letter and let Justin know if there are any changes that need to be made.

Jenessa Keiser - College Relations

- No report.

Jessica Reay – SHRM Foundation

- No report.

Joel Scherling, Past President

- No report.

Angela Caldwell – Community Outreach

- No report.

Amy Spellman – Certification

- Amy stated that the deadline for the SHRM study group was extended and the SHRM study books have not yet been ordered due to the credit card daily limit of \$1,500. Lindsay is going to work on this today so we can get the books ordered as soon as possible. Amy said that the students will have the online information right away but the books will be late.
- Amy stated that by extending the deadline, we have 9 or 10 students registered for the fall study session versus the initial 4 that were registered.
- Amy learned that SHRM now has an online ordering system so that we no longer have to fax a form in to place an order for the learning systems.
- Amy stated that she found a new instructor to replace Sharon. Sharon will no longer be teaching the SHRM classes because she is going to be teaching at Wesleyan.
- Amy stated that she is going to start working on the 2019 study program schedule.
- Amy will announce newly certified members at the program in October.

Meeting adjourned at 12:23p.m. The next board meeting is scheduled for Wednesday, October 3rd, 2018 from 11:30 a.m. to 1 p.m. at the Lincoln Medical Education Partnership, 4600 Valley Road, Entrance #1.

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LHRMA January Board E-Mail Minutes

Friday, September 7, 2018

- Lindsay sent out an email on Friday, September 7, 2018 at 2:22 p.m. requesting a vote to approve the pricing for the 2018 LHRMA Salary Survey. The suggested rates are listed below:

Rates:

- LHRMA Member Participant - \$100
- Non-LHRMA Member Participant (this rate does not include membership) - \$250 *Non-LHRMA members can become a LHRMA member for \$75.
- LHRMA Member, Non-Participant - \$450
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- Eleven Board members responded to the email with an affirmative response. The eleven members were: Amy Dorenbach, Lindsay Selig, Joel Scherling, Justin Schreier, Robbie Seybert, Maggie Hayek, Angela Caldwell, Amy Spellman, Jenessa Keiser, Jamie Mohrman, and Michele Spadt.
- Lindsay asked for any opposition to this recommendation to be voiced by noon on Monday, September 10, 2018. No opposition was voiced. Amy e-mailed Kellie the updated 2018 LHRMA salary survey pricing on Friday, September 7, 2017 at 3:52 p.m. after eight affirmative votes had been received.

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